

Stuart Nelson, Direct Dial: (01563) 576151

To: Councillors Jackson (Chair), D Coffey, Reid, Weir, McIntyre, Wilson, Linton, Knapp, Kelly, Farrell and Provost Boyd.

13 November 2001

Dear Councillor

**CORPORATE SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE - 20 NOVEMBER 2001**

You are requested to attend the next meeting of the **Corporate Sub-Committee of the Policy and Resources Committee** to be held in **THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** on **TUESDAY 20 NOVEMBER 2001** commencing at **1400 HOURS** in order to discuss the undernoted business.

Yours sincerely

SIGNED OFF BY JULIE ARMSTRONG

Fiona Lees  
Depute Chief Executive/  
Director of Corporate Resources

SN/LR

**B U S I N E S S**

**INTIMATE APOLOGIES**

**1. BUDGETARY CONTROL SUMMARY STATEMENTS**

- 1.1 POLICY AND RESOURCES (CENTRAL SERVICES) (Pages 1-3) -**  
Submit report dated 30 October 2001 (copy enclosed) by the Director of Finance advising of the current budgetary control position and the projected out-turn for the year for the services within the remit of Policy and Resources (Central Services).



- 1.2 POLICY AND RESOURCES (CORPORATE RESOURCES) (Pages 4-6)** - Submit joint report dated 30 October 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources and the Director of Finance advising of the current budgetary control position and the projected out-turn for the year for the services within the remit of Policy and Resources (Corporate Resources).



**2. ABSENCE MANAGEMENT REPORTS: QUARTER 3 (2001)**

- 2.1 DEPARTMENT OF FINANCE (Pages 7-9)** - Submit report dated 29 October 2001 (copy enclosed) by the Director of Finance advising of absence rates for the Department of Finance for the quarter ending 28 September 2001.



- 2.2 CHIEF EXECUTIVE'S OFFICE AND DEPARTMENT OF CORPORATE RESOURCES (Pages 10-12)** - Submit report dated 9 November 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising of absence rates for the Chief Executive's Office and the Department of Corporate Resources for the quarter ended 28 September 2001.



- 3. INTERNATIONAL DISABILITY DAY: 30 NOVEMBER 2001 (Pages 13-14)** - Submit report dated 26 September 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources recommending that paid leave of absence be afforded to members of the Council's Consultative Forum for Employees with a Disability to attend the International Disability Conference to be held in Kilmarnock on Friday 30 November 2001.



- 4. JOINT STAFFING WATCH RETURN: SEPTEMBER 2001 (Pages 15-18)** - Submit report dated 17 October 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising of the joint staffing watch statistics submitted to CoSLA in respect of the September 2001 reporting period.



- 5. EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Sub-Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the Paragraph of Schedule 7A of the Act as shown against each Item".

6. **REVIEW OF DAY SERVICES: ADULTS WITH A LEARNING DISABILITY: STAGE 1 (PARA 1) (Pages 19-22)** - Submit joint report dated 12 November 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources and the Director of Educational and Social Services seeking approval of staffing proposals relating to the Review of Day Services for People with a Learning Disability. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
7. **REVIEW OF SOCIAL WORK ADMINISTRATIVE STRUCTURE (PARA 1) (Pages 23-26)** - Submit joint report dated 5 November 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources and the Director of Educational and Social Services seeking approval for the proposed revised administrative structure for the Social Work Service within the Department of Educational and Social Services, subject to consultation with Trade Unions. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
8. **SUPPORTED LEARNING AND TEACHING: PHASE 1 (PARA 1) (Pages 27-28)** - Submit joint report dated 12 November 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources and the Director of Educational and Social Services seeking approval of staffing proposals in relation to the first phase of a strategy to support learning and teaching in schools. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
9. **PROPOSED DISPOSAL OF GROUND AT MAUCLINE ROAD, HURLFORD (PARA 9) (Pages 29-31)** - Submit report dated 5 November 2001 (copy enclosed) by the Director of Development Services requesting that the Sub-Committee authorise the disposal of the site of the former public conveniences, extending to 101m<sup>2</sup> or thereby at Mauchline Road, Hurlford. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
10. **PROPOSED DISPOSAL OF PART OF FORMER AUCHINLECK PRIMARY SCHOOL, SCHOOL ROAD, AUCHINLECK (PARA 9) (Pages 32-35)** - Submit joint report dated 8 November 2001 (copy enclosed) by the Director of Development Services and the Solicitor to the Council advising of the outcome of the recent re-marketing of the remaining part of the former Auchinleck primary School, School Road, Auchinleck and seeking authority to dispose of the subjects. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
11. **PROPOSED DISPOSAL OF PREMISES AT 38 PORTLAND ROAD, KILMARNOCK (PARA 9) (Pages 36-39)** - Submit report dated 30 October 2001 (copy enclosed) by the Solicitor to the Council advising of the outcome of the recent re-marketing of the former office accommodation at 38 Portland Road, Kilmarnock and seeking authority to dispose of the subjects. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

12. **PROPOSED DISPOSAL OF FORMER WEST PARK COMMUNITY CENTRE, 52 IRVINE ROAD, KILMAURS (PARA 9) (Pages 40-44)** - Submit report (copy enclosed) by the Solicitor to the Council advising of the outcome of the recent marketing of the former West Park Community Centre, 52 Irvine Road, Kilmaurs and seeking authority to dispose of the subjects. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
  
13. **PROPOSED DISPOSAL OF GROUND AT 4 FENWICK ROAD, KILMAURS (PARA 9) (Pages 45-49)** - Submit report dated 30 October 2001 (copy enclosed) by the Solicitor to the Council advising of the outcome of the recent marketing of the site at 4 Fenwick Road, Kilmaurs and seeking authority to dispose of the subjects. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**